

## General Information

### LOCATION & DATES

Gaylord Texan Resort & Convention Center  
Longhorn Exhibition Halls E & F  
1501 Gaylord Trail  
Grapevine, TX 76051

Sunday, September 26 to Wednesday, September 29, 2021

### EXHIBITOR MOVE-IN

Sunday, September 26	8:00 AM to 12:00 Noon – Safety Network
Monday, September 27	8:00 AM to 4:30 PM – ISD NAM

**NOTE:** All day Sunday, overtime rates will be in effect.

### SHOW HOURS

#### Safety Network

Sunday, September 26	1:00 PM to 5:00 PM
Monday, September 27	8:00 AM to 11:45 AM 2:00 PM to 6:00 PM

#### ISD NAM

Tuesday, September 28	7:00 AM to 5:00 PM
Wednesday, September 29	7:00 AM to 12:00 Noon

### EXHIBITOR MOVE-OUT

Wednesday, September 29	12:00 Noon to 5:00 PM
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**NOTE:** After 4:30 PM, overtime rates will be in effect.

Outside carriers must be checked in by **Wednesday, September 29** at **4:00 PM**. Please see the Move-Out Information sheet in this Manual for more details.

### STANDARD BOOTH EQUIPMENT

Each 10' x 10' booth includes the following standard equipment:

8' High Draped Backwall – Colors:	Black
8' High Draped Siderails – Color:	Black
2 – 6' Draped Tables - Color:	Black
6 – Side Chairs	
1 – Wastebasket	
1 – 7" x 44" Identification Sign with Company Name & Booth Number	

The exhibit hall will be carpeted wall-to-wall. Carpet Color: Tuxedo (Black & Grey speckled)

## General Information (cont.)

### HARGROVE ADVANCE ORDER DEADLINE

**Tuesday, September 14, 2021**

Hargrove's advance prices apply to orders received with payment by the deadline date.

### NEED HELP? WE'RE HERE FOR YOU!



**HARGROVE EXHIBITOR SERVICES** // 301.306.4627 or [exhibitorservices@hargroveinc.com](mailto:exhibitorservices@hargroveinc.com)



**HARGROVE SHIPPING** // [Request a Quote](#) // 301.306.4620 or [shipping@hargroveinc.com](mailto:shipping@hargroveinc.com)

### ADVANCE SHIPPING

Advance shipping begins **Tuesday, August 24** at **8:00 AM** and ends **Tuesday, September 21** at **4:00 PM**.

Advance shipping address:

(Your Company Name & Booth Number)  
2021 AD Industrial & Safety Conference  
c/o Hargrove  
TForce Freight c/o Crane Cartage LLC  
4050 Valley View Lane, Suite 100  
Irving, TX 75038

**NOTE:** Monday, September 6 is a holiday and the advance warehouse will be closed.

### DIRECT SHIPPING

Direct shipping will begin on **Sunday, September 26** at **8:00 AM**.

Direct shipping address:

(Your Company Name & Booth Number)  
2021 AD Industrial & Safety Conference  
c/o Hargrove  
Gaylord Texan Resort & Convention Center  
Longhorn Exhibition Halls E & F  
1501 Gaylord Trail  
Grapevine, TX 76051

**NOTE:** Advance shipments moved to show site and direct shipments received at show site on Sunday will be handled on overtime and an additional surcharge will apply.